



*City of Richmond, Virginia
Application for Partial Tax Exemption*

EARLY RELEASE FORM

This *Early Release Form* must be filed by the applicant if the owner completes the rehabilitation before expiration of the 24 month construction period and wishes to start the rehabilitation credit early.

To start the rehab credit early, this form must be submitted and notarized by the City Assessor's Office no later than December 31st prior to the year in which the credit is sought.

CERTIFICATION

I hereby confirm that as of this date the rehabilitation of this property is ready for Final Value Inspection. A City of Richmond appraiser will contact me and set an appointment to complete the mandatory Final Value inspection. I understand that any work not complete as of the Application Expiration Date will not be considered in the Final Value determination.

To assist the appraiser, I am providing contact and other information necessary to complete the Rehab Credit Application:

Property Address: _____

Parcel ID: _____

Rehab Application #: _____

(Day-time Phone #)

(Other Phone #)

(Email Address)

In submitting this form, I agree to surrender any unused part of the construction period allowed in the original application.

Signature of Owner/Agent

Please Print Name