PAST GOOD FAITH EFFORTS FOR PARTICIPATION FROM MINORITY BUSINESS ENTERPRISE AND EMERGING SMALL BUSINESS

COMPANY NAME	CONTRACT NAME		CONTRACT NO.
ADDRESS	**EMAIL**	**PHONE**	**FAX**

If you can verify your firm has made past good faith efforts in the public or private sector to engage MBE/ESB firms through subcontracting, joint venture, mentor-protégé, or apprenticeship opportunities over the past three (3) years, you may be eligible to earn additional points for this project. Please include valid documentation to support this claim. Feel free to attach additional pages, if necessary.

☐ Yes – may be eligible
Complete section below

☐ No – not eligible

DOCUMENTATION - GOOD FAITH EFFORTS

PROJECT NAME / DATE	ACTIVITIES UNDERTAKEN	REFERENCE(S) / CONTRACT ADMINISTRATOR

DEFINITIONS

MINORITY BUSINESS ENTERPRISE	GOOD FAITH MINORITY BUSINESS ENTERPRISE AND EMERGING SMALL BUSINESS PARTICIAPATION EFFORTS	EMERGING SMALL BUSINESS
A business at least 51% of which is owned and controlled or 51% operated by minority group members or, in case of a stock corporation, at least 51% of the stock which is owned and controlled by minority group members. Minority group members are citizens of the United States who are African American, Hispanic American, Asian American and American Indian.	The sum total of efforts by a particular business to provide equitable participation of minority business enterprise or emerging small business subcontractors. For past efforts, this sum total shall be comprised of the record of participation by minority business enterprises and emerging small businesses through subcontracting or joint ventures. For future efforts, it shall be comprised of such efforts, which are proposed to allow equitable participation of minority business enterprise or emerging small business subcontractors.	A business that (1) has been certified by the Office of Minority Business Enterprise for a period of seven years or less, (2) has annual gross receipts for each of its three fiscal years preceding application for certification of $500,000 or less if engaged in the construction business or of $250,000 or less if engaged in a non-construction business, (3) has fewer than ten employees, (4) is not a subsidiary of another business and does not belong to a group of businesses owned and controlled by the same individuals, (5) has its principal place of business within the City of Richmond Enterprise Zone, (6) possesses a City business license, and (7) pays personal property, real estate, and business taxes to the City of Richmond.

THE UNDERSIGNED HEREBY CERTIFIES THAT S/HE HAS READ THE TERMS OF THIS COMMITMENT AND IS AUTHORIZED TO BIND THE BIDDER TO THE COMMITMENT HEREIN SET FORTH.

SIGNATURE OF AUTHORIZED OFFICIAL	DATE