



Date: 1/10/18

Volunteer Job Description Form

Department/Organization: LIBRARY / Richmond Public Library

Project Website: rvalibrary.org

Volunteer Job Title: Volunteer Law Library Assistant

Brief Description of Position: Assist Law Librarian, process law books, log patrons onto law library research computers, reshelve law books, find books in library catalog

Skills Required: Reading, writing,

Work Site Location: Law Library, 101 E. Franklin St., Richmond, VA 23219

* Start Date:	* End Date:		
<u>Days</u>	<u>Start Time</u>	<u>End Time</u>	<u># of Volunteers Needed</u>
Mondays	Between 10 am & 5 pm		1
Tuesdays	Between 10 am & 5 pm		1
Wednesdays	Between 10 am & 5 pm		1
Thursdays	Between 10 am & 5 pm		1
Fridays	Between 10 am & 5 pm		1

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