



Date: 5/2/2018

## Volunteer Job Description Form

**Department/Organization:** Capital Area Partnership Uplifting People (CAPUP)

**Project Website:** www.capup.org

**Volunteer Job Title:** Food Pantry Volunteer

**Brief Description of Position:** Volunteers would assist CAPUP by helping to distribute food packages to low-income communities in Richmond's East End

**Skills Required:** Organizational/Sorting Skills, Interpersonal Skills

**Work Site Location:** 1021 Oliver Hill Way, RVA 23219

<b>* Start Date: 5/2018 (if possible)</b>			<b>* End Date: Negotiable</b>
<u>Days</u>	<u>Start Time</u>	<u>End Time</u>	<u># of Volunteers Needed</u>
Mondays	9:00 am	3:00pm	3
Tuesdays	9:00 am	3:00 pm	3
Wednesdays	9:00 am	3:00 pm	3
Thursdays	9:00 am	3:00 pm	3
Fridays	9:00 am	3:00 pm	3

**Contact Person:** Tom Wagstaff (primary), Will Griswold (secondary)

**Contact Phone:** (804) 788-0050 x113

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