



Volunteer Job Description Form

Organization: **SELAH SUSPENSION CENTER AND YOUTH SERVICES**
 Selah is a 501c3 organization whose core mission is to provide a continuum of education for youth suspended or expelled from school.

Volunteer Job Title: TUTOR SPECIALIST

Brief Description of Position: To provide educational instruction during the school day for elementary age youth who have been suspended from school or expelled for the school year. We provide services for long term or short term suspensions (1-10 days short) (school year- long)

Skills Required: Mature adults willing to share their time and talents with our youth and provide educational guidance until students are allowed to return to school. *Comprehensive background screenings will be conducted on volunteers.*

Work Site Location: 3001A Nine Mile Road, Richmond VA 23223 (Church Hill)

Start Date: Ongoing		End Date: Ongoing	
<u>Days</u>	<u>Start Time</u>	<u>End Time</u>	<u># of Volunteers Needed</u>
Monday - Friday	9AM	2PM	2-3
Saturday	Occasional recreational outings		

Contact Person: Leona Baylor, Executive Director

Contact Phone: 804 624-9930

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