



**CITY OF RICHMOND DEPT. OF PUBLIC WORKS  
FAN DISTRICT ZONE 1  
RESIDENTIAL PARKING PERMIT APPLICATION**

**July 1, 2017 to  
June 30, 2018**

**RESTRICTED PARKING DISTRICTS – DEFINITIONS AND REQUIREMENTS**

- You must reside within the Fan Restricted Parking District to obtain Parking Decal/Permit, Annual Visitor Pass or Courtesy Parking Permit. A resident is defined as a record owner or renter of property in the district and members of their immediate family who reside with the owner or renter at the address.
- Property owners that reside in the parking district may purchase up to 2 annual visitor passes; must be purchased when decal is purchased.
- Renters are required by ordinance to present a signed copy of their lease.
- Students must be full-time to meet the residency requirements and comply with the vehicle registration requirements of the Virginia Department of Motor Vehicles (DMV). If DMV requires that the vehicle be registered as garaged in the City of Richmond, all City taxes and fees must be paid prior to obtaining a Fan permit.

Are you the current *property owner* in the Fan District? Yes \_\_\_ No \_\_\_ Map reference # \_\_\_\_\_

Is this your primary residence? Yes \_\_\_ No \_\_\_ Do you rent any portion to tenants? Yes \_\_\_ No \_\_\_

**--Home Owners ONLY--**

**FAN RESIDENT-PROPERTY OWNER**

DATE OF APPLICATION: \_\_\_\_\_ DAYTIME PHONE: \_\_\_\_\_

NAME (LAST, FIRST, MI): \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_ APT/UNIT #: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

**PROPERTY OWNER VEHICLE INFORMATION**

**VEHICLE #1 (\$25.00)** License Plate #: \_\_\_\_\_ Year: \_\_\_\_\_

Vehicle Make & Model: \_\_\_\_\_ Color: \_\_\_\_\_

VIN: \_\_\_\_\_ Title# \_\_\_\_\_

**VEHICLE #2 (\$25.00)** License Plate #: \_\_\_\_\_ Year: \_\_\_\_\_

Vehicle Make & Model: \_\_\_\_\_ Color: \_\_\_\_\_

VIN: \_\_\_\_\_ Title# \_\_\_\_\_

**VEHICLE #3 (\$25.00)** License Plate #: \_\_\_\_\_ Year: \_\_\_\_\_

Vehicle Make & Model: \_\_\_\_\_ Color: \_\_\_\_\_

VIN: \_\_\_\_\_ Title# \_\_\_\_\_

**ANNUAL VISITOR PASSES (\$35.00 each) QUANTITY:**  1  2

Visitor passes are available only for property owners and must be purchased at the same time as Carver Resident Permits. *Visitor passes are non-replaceable and limited to 2 per building address.*

*I certify that I fully understand the City of Richmond Restricted Parking District requirements and understand that the permit(s) issued with this application is (are) only for the vehicle(s) described herein. I also understand that anyone who purchases any parking decal / permit under false pretenses, per Section 102-302 of the Code of Richmond, Virginia, shall be guilty of a Class 4 misdemeanor and will be punished to the full extent of the law.*

SIGNATURE OF PROPERTY OWNER: \_\_\_\_\_

DATE: \_\_\_\_\_

**For Office Use Only**

Vehicle 1 Permit #: \_\_\_\_\_

Amount Due: \$ 25.00

Vehicle 2 Permit #: \_\_\_\_\_

Amount Due: \$ 25.00

Vehicle 3 Permit #: \_\_\_\_\_

Amount Due: \$ 25.00

Visitor Pass #1: \_\_\_\_\_

Amount Due: \$ 35.00

Visitor Pass #2: \_\_\_\_\_

Amount Due: \$ 35.00

**TOTAL DUE: \$** \_\_\_\_\_

**REVIEWED BY:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**DMV ID or other valid picture ID** \_\_\_\_\_

**CUST ID** \_\_\_\_\_

*For Office Use Only*