

**CITY OF RICHMOND DEPARTMENT OF PUBLIC UTILITIES  
Residential Lead Service Line Replacement Grant Program  
AGREEMENT BETWEEN PROPERTY OWNER AND PLUMBER**



Before the performance of any work that will be reimbursed by the city of Richmond ("City") Lead Service Line (LSL) Replacement Program, the Property Owner and Plumber must complete, sign, and submit the agreement below to the Lead Service Line Replacement Grant Program, City of Richmond Department of Public Utilities, Development Services at 900 E. Broad Street, Room 115 Richmond, VA 23219.

Date of LSL Replacement Grant Program Application DPU Approval \_\_\_\_\_

Property Owner(s) \_\_\_\_\_

Property Address \_\_\_\_\_

Tax Parcel ID \_\_\_\_\_

Plumber's Business Name \_\_\_\_\_

Virginia Plumbing License No. \_\_\_\_\_

City Plumbing Permit No. \_\_\_\_\_

LSL Contract Amount: \_\_\_\_\_

City Approved LSL Replacement Performance Date: \_\_\_\_\_

**The Owner agrees to the following:**

1. The Owner submitted a City LSL Replacement Grant Program Application for the LSL replacement on the Property that was approved on the **Date of LSL Replacement Grant Program Application Approval** written above.
2. The Owner chose the Plumber, identified above, and agreed to have the Plumber perform the LSL replacement on the Property for the **LSL Contract Amount**, for LSL replacement only, written above.
3. If the Plumber is paid by the City for the LSL replacement, the Owner shall pay the Plumber the difference between the invoiced LSL Contract Amount and \$2,500.00 if the invoiced amount is greater than \$2,500.00.

**The Plumber agrees to the following:**

1. The Plumber has agreed to perform the LSL replacement on the Property.
2. The Plumber agrees to provide the City an itemized invoice after completing the LSL replacement at the Property and to accept payment of up to \$2,500.00 of the invoiced LSL Contract Amount, for LSL replacement only, to be paid by the City on behalf of the Owner. The itemized LSL replacement invoice shall include specifications for: a) necessary permitting fees, b) number and size or length of each material excluding minor fittings, c) price of each material excluding minor fittings, and d) number of labor hours with labor rate for each laborer.
3. The Plumber obtained the necessary plumbing permit with the **City Plumbing Permit No.** listed above and shall perform all work at the Property in accordance with all applicable laws, ordinances, and regulations.
4. The Plumber shall provide the City, along with the itemized invoice, photographs of both ends of the service line replaced, taken at the connection behind the water meter and at either i)

the connection within five (5) feet of the exterior of the residence foundation or ii) at the connection to the existing copper or plastic pipe within five (5) feet of the interior of the residence foundation. The photographs must be taken close enough to the end locations before removal to show clearly that the service line was made of lead. The Plumber shall also provide photographs of both ends of the newly-installed service line, as close to their final location as possible, to show the existing lead service line was entirely replaced between the two ends. A photograph showing the residence or some other identifying feature on the property to confirm the location must be included.

5. In order to protect the health and safety of the Property occupants, the Plumber called the City of Richmond at (804) 646-8600 to schedule the LSL replacement and was given the **Approved LSL Replacement Performance Date** listed above. The Plumber agrees to not begin the LSL replacement before the Approved LSL Replacement Performance Date or before any delayed date if notified by the City of a necessary delay.

6. In order to protect the health and safety of the Property occupants, the Plumber shall guarantee that the water lines on the Property are flushed after the LSL replacement. The term "flushed" means completion of the following steps:

- a. Immediately after a lead service line replacement, flush the service line by running water from an available outside tap or from the inside cold water tap closest to where the service line enters the home. Flush the line at full flow for 30 minutes. If the cold water tap has an aerator (or screen), then remove it prior to flushing, and rinse it free of debris prior to replacing it.
- b. Remove faucet aerators from all cold water taps in the home.
- c. Beginning in the lowest level of the home, fully open the cold water taps throughout the home.
- d. Let the water run for at least 30 minutes at the last tap you opened (top floor).
- e. Turn off each tap starting with the taps in the highest level of the home. Be sure to run water in bathtubs and showers as well as faucets.

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Property Owner Signature

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Plumber Signature

\_\_\_\_\_  
Date