

CITY OF RICHMOND DEPARTMENT OF PUBLIC UTILITIES
Residential Lead Service Line Replacement Grant Program
APPLICATION FORM – For Owner Reimbursement

Section 1 – Address of Eligible Property (must be in City limits)

Street Address _____ Tax Parcel ID _____
 City _____ Zip Code _____
 Date of Lead Service Line Replacement _____ City Plumber Permit No. _____

Section 2 – Property Owner Information

First Name _____ Last Name _____
 Daytime Phone _____
 Email _____
 Mailing Address (if different from above) _____
 City _____ State _____ Zip Code _____

Section 3 – Grant Disbursement Conditions

- The City reserves the right to deny any application, and submitting an application does not guarantee an award of monies. Grant disbursement monies are subject to the availability of allotted grant funds. DPU reserves the right to determine eligibility of property.
- Must be an existing occupied home or under active renovation.
- Complete lead line replacement must have taken place between July 1, 2017 and February 26, 2018.
- Disbursement amounts will be paid directly to property owner for direct costs for lead service line replacement not to exceed \$2,500.
- Property address must not be in arrears in any payments to the City.
- Property owner must submit a detailed, itemized invoice noting final payment from a licensed plumber with this application. *Additional paperwork and documentation may be required before approval and prior to disbursement of grant funds.*

Section 4 – Acceptance of Conditions

In applying for participation in the Grant Program, I understand and agree to the following:

- I own the replaced lead service line on my property and am solely responsible for its maintenance.
- I hold the City harmless from any liability related to the work performed on my property in the lead service line replacement.
- I understand the City does not guarantee the work done by my contracted plumber.
- I waive and release any claim or action against the city of Richmond for losses, damages, expenses or costs resulting from or related to my participation in the program and indemnify the City against such claim or action made or taken by someone else.
- I understand that any materially false information, statement or representation found in this application or supplemental documents, the City reserves the right to:
 - reject my application,
 - demand from me full and immediate repayment of any incentive money paid to me for work performed on my property, and
 - take legal action against me.

 Property Owner Signature _____
Date

Application Submission/Contact Information

Mail, deliver, or email the completed application and itemized invoice from your plumber to:

Lead Service Line Replacement Grant Program
 City of Richmond Department of Public Utilities
 Development Services
 900 E. Broad Street, Room 115
 Richmond, VA 23219
 DPU.DevelopmentServices@Richmondgov.com

Questions can be directed to: Lead Service Hotline (804-646-8600) or DPU Development Services (804-646-8544)

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Date Received	Date Processed	Application	City Work Required	City Work Scheduled For
		<input type="checkbox"/> Approved <input type="checkbox"/> Denied	<input type="checkbox"/> Yes <input type="checkbox"/> No	