City of Richmond

Urban Forestry Division – "Committed to Richmond's Trees"

Adopt – A – Tree Program

Citizen Application Form

Please fill out this application and return to the following: Adopt-A-Tree, Urban Forestry Division, 800 Forest Lawn Road, Richmond, VA 23227. Fax number: 804-646-3087. Phone: 804-646-0681

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Application Due between June 1 - Sept. 1, 2010 for the 2010-2011 Planting Season
Payment due with Application
(Checks payable to EnRichmond Foundation).

Applicant Name: _____

Mailing Address (include zip code):

_____

_____

Planting address (if different from mailing):

_____

_____

Phone Numbers: _____

Street Name (if on corner): _____

Street Name (if on corner): _____

Street Name_____

MAP KEY

Where relevant, please indicate on the map the approximate location of the following items:

△ Existing Tree

X Tree Stump

☆ Desired location of tree(s) to be planted

↑ Utility Pole

Tree Maintenance Agreement

1. To insure your new tree's survival, your "Treegator" should be filled with water at least once a week for the first two years during the growing season.
2. Mulch should not be piled up against the tree trunk. Keep grass and weeds out of mulch.
3. Do not cultivate or otherwise disturb soil under the tree (do not plant under trees.)
4. Keep lawn mowers and string trimmers away from tree to avoid wounding trunk.
5. Fertilize only with slow release formulas, if at all.
6. Do not use herbicides that may leach into the soil around the tree
7. Inspect the tree often to detect problems early. Report problems to Urban Forestry.

By my signature below, I have read the Tree Maintenance Agreement and agree to water my new tree for its first two years. (This only applies for Adopt-A-Tree and Neighborhood Plantings.)

Signature: _____ Date:_____

For more information please access our website.
www.richmondgov.com/departments/publicworks/urbanforestry.aspx.