

# City of Richmond



CECELIA BELL DABNEY  
SECRETARY

CHERLYN STARLET STEVENS  
CHAIR

OPHELIA POWELL DANIELS  
VICE-CHAIR

## Electoral Board

Emergency Board Meeting  
October 4, 2016

"SIC ITUR AD ASTRA"  
SUCH IS THE WAY OF THE STARS

Meeting was called to order by Chairwoman Starlet Stevens.

Others present: Ophelia Daniels, Vice Chairwoman; Cecelia Dabney, Secretary; Norman Shelton, Technician; Adriene Davis, Executive Assistant to the Electoral Board and Kirk Showalter, General Registrar.

Kirk Showalter presented requests from the Russian Embassy and the Judicial Watch to have representatives observe our election as poll watchers. The code of Virginia allows the Board to make the decision on the number of poll watchers in each precinct. Because this is not an ordinary election year, there are an unusually large number of candidates, space may be a factor. The Board decided that only the number of people allowed by the code should observe.

Cecelia Dabney moved that we have only the number of poll watchers allowed by the code to observe the election process this year. Motion seconded by Ophelia Daniels. All were in favor.

Kirk Showalter discussed concerns with the projected voter turnout expected in certain precincts and the available space for voting, especially in precinct 206 – Dominion Place. She recommends that the Chief and Election Officers have a conference, arranged by Jerry Ingram, with the administrator of the facility. In precinct 213 – Carver Elementary School has a problem with lighting. Norman Shelton will work at a solution.

Precincts 510 (Swansboro Elementary School), 606 (Hotchkiss Community Center) and 814 (Boushall Middle School), reported the list of officers willing to volunteer during the November election. Adriene Davis and Keith Balmer are assigned to contact each precinct.

A letter of retirement will be mailed to the Chief Officer of Swansboro Elementary School thanking her for her years of service. At the recommendation of the Board, Erma Harris will be promoted as Chief Election Officer.

There being no further business, the Emergency Meeting adjourned.

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Cecelia A. B. Dabney  
Electoral Board Secretary