



## Executive Briefing Memo

**Date:** July 24, 2008

**Department/Division/Project:** Department of Community Development - Code Enforcement

### **Division Overview:**

The division is responsible for enforcing the Virginia Property Maintenance Code and certain City Ordinances relating to environmental conditions. Through this enforcement process the division strives to ensure all buildings and the land they sit on meet minimum safety requirements for both the occupants and the general public.

### **Current Operations:**

The division is staffed by 42 positions.

### **Managers Responsible for Data Reported:**

n/a

### **Presentation by Department of Community Development (DCD) Staff**

The DCD Director and Building Commissioner will present updates on the following items associated with the possible acquisition of a new application serving the needs of code enforcement, permitting and related functions.

- Examine possible partnership with other localities for increasing penalties for building code violations.
- Conduct a comparison of Richmond development fees compared to other localities.
- Software demonstration
- Development of system requirements
- Strategy for funding.

### **Issues for Discussion:**

As noted in the June 12 RichmondWorks meeting, both the permitting application and the code enforcement application are outdated and experiencing a variety of performance problems. Irreparable failure of these applications is possible. The most cost effective solution seems to be a new application serving the needs of code enforcement, permitting and other associated functions across several departments.

Please note that the annual revenue estimates provided by Community Development are based upon a full fiscal year. Due to the projected schedule of introduction of necessary ordinances to City Council, a full year's revenue will not be realized in FY 2009.

**Questions/Follow-up Issues**