Shift Fire personnel Work Schedule:

Shift Fire personnel assigned to each platoon work an average of 10-24-hour days every month. The employees work as follows:

Four Days On - “one-on/one-off” for four duty days (Tuesday, Thursday, Saturday, Monday);

Three Days Off – next three calendar days (Tuesday, Wednesday, Thursday);

Two Days On – “one-on/one-off” for two duty days (Friday, Sunday);

Two Days Off – next two calendar days (Monday, Tuesday)

One Day On – one day on (Wednesday);

Five Days Off – next five calendar days (Thursday, Friday, Saturday, Sunday, Monday)

Fire Station 14 Community Day

Benefits Information
By Position Type & Appointment Status
Permanent Positions

Tenured Appointment:
13 Holidays
Vacation Leave (prorated if part time)
Sick Leave (prorated if part time)
Civil Leave
Military Leave
Life Insurance (mandatory — full time employees only)
Shared Leave (after 12 consecutive months of employment)
Bereavement Leave
Educational Leave
Grievance Rights
Family Medical Leave (after 1250 hours of Service)
All Voluntary Benefits (if employed 20 or more hours per week)

Voluntary Benefits
Available to all full time and part time employees in permanent positions, working 20 or more hours per week.

Health Insurance
Dental Insurance
Legal Insurance Program
Cancer Expense Plan
Personal Accident Expense
Personal Hospital Indemnity
Personal Short Term Disability
Fire/Police Credit Union Membership
Healthcare Flexible Spending Account
Dependent Flexible Spending Account
Employee/Family Assistance Programs
Deferred Compensation Program
Deferred Compensation Loan Program
Optional Life Insurance
DROP Retirement**

** Available to full time sworn employees only.

2017 Holidays, Benefits & General RFD Information

Department of Fire and Emergency Services

Fire Headquarters
201 East Franklin Street
Richmond, Virginia 23219-6115
Phone: (804) 646-2500
Fax: (804) 646-3324

Ask Fire:
Fire@richmondgov.com

Internet Address:
www.richmond.gov/Fire

I. David Daniels
Interim Fire Chief
Fire Recruit Description:

The purpose of this classification is to train new employees in the basic tenets of fire suppression, emergency medical and other emergency services in a combination of classroom and on-the-job training. While attending the City of Richmond’s Fire Training Academy (approximately 6 months). This a full time, (Monday – Friday) paid (starting salary of $41K) civilian entry-level position in the Richmond Fire Department.

Upon Successful completion of the academy to include completion of the National Registry EMT, VA EVOC, HAZMAT and Firefighter I & II programs. The Fire Recruit is automatically reclassified as a Firefighter I that will include a 1 year probation period with a new annual salary of $42K.

Minimum Qualifications (not all inclusive)
A High School Diploma or GED.
Minimum of 18 years of age to apply.
Valid VA Drivers License with no restrictions or the ability to obtain within 30 days of hire.
Cannot have been convicted of any offense (12VAC5-31-910: Criminal or enforcement history) that denies the applicant licensure as an Emergency Medical Technician (EMT).
Any punitive discharge from the military: including Bad Conduct and Dishonorable Discharge from any Military service.
**For more information on our Application Process and a complete list of qualifications visit our website at: [http://www.richmondgov.com/fire](http://www.richmondgov.com/fire)

Richmond Fire HR/Recruitment Contact Information

General Information
(804) 646-2500

Fire HR Recruitment & ER Consultant
Erica Kindell (804) 646-1732

How can I be notified when the Richmond Fire Department is hiring? You will be notified for up to 12 months after submitting your email address. You can sign up for Richmond Fire and EMS related job notifications here: [http://www.richmondgov.com/fire/recruitment.aspx](http://www.richmondgov.com/fire/recruitment.aspx)

The City of Richmond Department of Fire and Emergency Services is an Equal Opportunity/Affirmative Action Employer. If you require special accommodations to proceed in the selection process, please contact the Recruitment Section at (804) 646-1732.

RFD History and Overview:

On October 25, 1858, The Richmond Fire Department became a paid municipal department consisting of six commanders, six foremen, and 90 firemen, operating 4 engine companies and 2 ladder companies. Richmond, Virginia’s Capital City, is the 5th oldest paid fire department in the country.

Today, the Richmond Fire Department employs more than 440 professional personnel, which includes Firefighter/EMT & ALS providers, safety & operations staff, fire prevention staff and administrative support staff. A network of twenty four companies at 20 fire stations protecting approximately 200,000 residences throughout the City of Richmond. Among the department’s specialized teams are the Hazardous Materials Team, Swift Water & Dive Rescue, Technical Rescue and the Special Operations Team.

The Department responds to over 50,000 calls for service each year and has an operating budget of $45 million. Our mission is to provide safe and exceptional care through quality, innovative service by listening and responding to the needs of our City of Richmond family and visitors. We are dedicated to our community, to our profession and to each other.

E-15-C responding to a house fire on Lamb Ave.