

Screening of the Public

- All persons desiring access into any secured courthouse area will be required to pass through the magnetometer. Persons displaying a valid Richmond City Court ID, city, state or federal law enforcement officers, and probation/parole officers may be waived through the process of passing through the magnetometer.
- Individuals are asked to remove any items on their person that could generate the alarm by the magnetometer. The items will be placed in a receptacle provided, searched for contraband by the court security deputy, and returned to the visitor upon the visitor successfully passing through the magnetometer. If an individual refuses to allow the searching of a personal belonging, that item must be taken outside the courthouse.
- No item will enter the courthouse without being searched, unless authorized by the courthouse supervisor. If the alarm is activated, the individual is asked to step back and is searched to find the cause of the alarm and then proceed through the detector again. Individuals will not be allowed entrance into the courthouse until they have successfully passed through the detector without activating the alarm or by a security deputy confirming what is sounding the alarm via a hand-held metal detector.
- Any person(s) under the influence or in possession of drugs or alcoholic beverages are not permitted into the courthouse.
- Person(s) suspected of being under the influence of drugs and/or alcohol will be detained for their safety and the courthouse supervisor will be notified.
- Illegal courthouse materials include cellular phones, iPads, Tablets, pagers; still cameras, video cameras, or recording devices, unless authorized by a judge. No weapons of any kind and no cell phones with cameras are allowed.
- Each Court may have additional restrictions regarding items not permitted in that particular courthouse and a dress code.

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