



ADDENDUM NO. 2

DATE: April 12, 2017
REQUEST FOR PROPOSAL (RFP): # W170017510
DATED: April 3, 2017
RECEIPT DATE: Tuesday, May 2, 2017 @ 3:30 p.m. EST
SUBJECT: Questions & Responses

Ladies/Gentlemen:

Please take note of the following:

1. How many electronic copies of their proposals must offerors submit?
Seven (7) electronic copies in a portable document format readable by Adobe Reader program, and in a Microsoft Word format that can be searched and edited.
2. What is the total contract value for 2016?
Estimated – 6.2 million.
3. Please provide all off-site care costs for the years 2014, 2015 and 2016.
The information is not available.
4. Please provide laboratory, x-ray, dialysis and dental costs for the years 2014, 2015 and 2016.
The information is not available.
4. Please provide the current staffing matrix and current hourly rates for each position listed.
See response to Question #9.
5. Must bidders submit the MBE/ESB Participation Form (MBE-2) with their bids? We ask the question as the RFP, in Part I – pg. 29 – Section 3.12 expressly states that bidders should not furnish estimates of man-hours or costs for services with their proposals; however, remitting dollar and contract percentage amounts associated with MBE/ESB requirements essentially reveal each bidder's total contract price.
On the MBE-2 Form, the bidder may include the names of the firms they plan to work with; however, they must document a percentage of the work that will be allocated to the MBE/ESB firms on the MBE-2 form. If shortlisted, firms can discuss the involvement of the MBE/ESB firm and when the firm enters into negotiations they can discuss MBE/ESB dollar amounts. It is important to document the "Good-Faith Effort".

6. Will there be an opportunity for bidders who are selected to participate in negotiations with the City to ask questions prior to any scheduled meetings or should all questions pertaining to cost be asked now, before 4/17/2017?
Questions regarding costs are not applicable at this point in the RFP process. The Offeror's initial proposal should emphasize professional competence to provide the required services.
7. Who is financially responsible for pre-booked patients (inmates admitted directly to a hospital before being admitted to the RCJC)?
The Richmond City Sheriff's Office is not responsible and will not reimburse the winning Offeror.
8. Please provide a copy of the current contract and all amendments thereto.
All City of Richmond contracts must be requested under the Freedom of Information Act (FOIA) request. Please reach out to Brittany Banks at brittany.banks@richmondgov.com to request a copy of the current contract.
9. Although it is understood that pricing is not due at this time, please provide bidders with the ADP that costs should be based upon.
Please see attachment "A" in RFP #W170017510.
10. Please provide medical staff's annual PTO and holiday hours.
The Richmond City Justice Center operates 24 hours a day without interruption and will be staffed accordingly.
11. Are the items included on the RCJC FFE Inventory List (Attachment H) owned by the jail or the current medical vendor?
All items listed on Attachment "H" are owned by the City of Richmond.
12. Will all of these items be available to a new, incoming vendor?
Yes.
13. What, if any, computer software/hardware is available to an incoming vendor?
There will be no computer software/hardware available to the incoming vendor.
14. What internet connectivity is available and where within the jail?
Network jacks throughout and Wi-Fi on levels 1 and 2.
15. How are telemedicine services conducted in the jail now and by whom?
Contracted Medical Services Provider.
16. What equipment, if any, would be available to an incoming vendor?
None.
17. Please provide a breakdown of all telemedicine encounters for 2016, by specialty.
The information is not available.

18. What are the duties/responsibilities of the RCSO's "Accreditation and Standards Office" in relation to this contract?
The role of Accreditation and Standards Office is to ensure that the policies and procedures implemented by both RCSO and the winning Offeror are in conformity with standards established by DOC, DCJS, NCCHC, VLEPSC, and the ACA.
19. Please explain what is meant by the term "self-initiated" on the "Medical Co-Pays Fee Schedule" (Attachment D) and provide examples thereof.
Sick Call is what is meant by the term "self-initiated" on the Medical Co-Pay Fee Schedule.
20. When an inmate is indigent, uninsured or otherwise unable to pay, who is financially responsible for treatment rendered for pre-existing or self-inflicted injuries and illnesses, injuries sustained as a result of active fighting, and/or injuries sustained as a result of the use of justifiable force by staff?
The winning Offeror.
21. What criteria are in place to determine a pre-existing condition and who makes that determination?
The winning Offeror.
22. Please describe the process currently in place for verifying the existence of private insurance and how such parties are billed.
The responsibility of the winning Offeror.
23. Is there any system in place for accessing the Medicaid benefits of eligible inmates for inpatient hospitalizations?
No.
24. Who is responsible for verifying Medicaid coverage and billing?
Not Applicable
25. Please provide a breakdown of all services rendered in 2016 for which the inmate, a private insurer or Medicaid was considered financially responsible.
Not Available.
26. Who pays for HIV testing and can inmates request to be tested?
Local Health District and Yes.
27. Please provide a list of all current contracted specialty providers, facilities, etc., along with 2016 stats concerning their use.
It will be the winning Offeror's responsibility to research and retain their own contracted specialty provider.
28. Does the RCJC currently have an EMR in place?
Yes. It is proprietary to current Medical Services provider.
29. If so, please provide the name of the system used.
The name is proprietary to current Medical Services provider.

30. Will this EMR remain in place if the current vendor isn't awarded the contract?
No.
31. If not, how will data be transferred between the old and new EMR systems?
It will be the responsibility of the winning Offeror to convert data into new EMR.
32. Does the jail management system interface with the EMR?
The Richmond City Sheriff's Office uses FTP to provide current and updated data from its Jail Management System every 20-30 minutes.
33. Who is financially responsible for hepatitis C and HIV medications?
The Richmond City Sheriff's Office.
34. How are the 30 points associated with MBE/ESB Commitment calculated?
The thirty points associated with the MBE/ESB commitment is calculated on the Past-Good Faith efforts with MBE/ESBs, Current Proposed MBE/ESB participation and Current Good-Faith efforts for this project.
35. What services beyond intake are expected of the mental health provider?
Comprehensive Mental Health services.
36. Please indicate the type and level of personnel permitted to perform the mental health intake assessment.
This will be decided by the winning Offeror's subject matter expert(s).
37. Please confirm the medical vendor's responsibility for providing mattresses and linens as stated on pages 22-23 of Part I – Section 2.9.1. Is this responsibility limited to just the Infirmary area?
Yes.
38. What, if any, studies and/or grants are currently in place or anticipated? Please indicate whether each study or grant program is university- or Department of Health-based/funded.
Not Applicable.
39. Please provide a list of all current MBE/ESB providers associated with the contract.
There was a nursing company that was working with the firm, but has gone out of business
Companies:
a. We Are All Nurses Care
b. EMED Medical Company
40. Please provide the number of off-site trips made outside the Richmond area for the years 2014, 2015 and 2016.
We will respond once we fully understand the question.

Vendor must take due notice and be governed accordingly. This addendum must be acknowledged and included with the proposal(s) submission as indicated in the RFP or your response may not be considered.

Sincerely,

Tillie W. Jackson

Tillie W. Jackson, VCO, P&C
Contracting Officer

RESPECTFULLY SUBMITTED:

Company

BY: _____

Title

Date