ADDENDUM NO. 1

DATE: January 2, 2020

INVITATION FOR BID: IFB200005373- Tree Removal Services

DATED: December 19, 2019

PROPOSAL DUE DATE: January 9, 2019 10:00AM EST

SUBJECT: Responses to Questions

Ladies/Gentlemen:

Please take note of the following:

Questions and Responses

1. Do you anticipate extending the bid due date?

   Answer: No, the bid will be due January 9, 2020 by 10:00AM, EST

2. What addition details are you willing to provide, if any, beyond what is stated in [the] bid documents concerning how you will identify the winning bid?

   Answer: None

3. Was the bid posted to the nationwide free bid notification website at www.mygovwatch.com?

   Answer: No.

4. Other than your own site, where was this bid posted?

   Answer: The bid was also posted on The State of Virginia’s Electronic Procurement Portal (eVA.Virginia.gov)

5. Can I get the past bid tabulation or current contract pricing for both tree removal and tree pruning service?

   Answer: For this information, please contact Sue Kochanski, Department of Procurement Services FOIA Representative, at Sue.Kochanski@RichmondGov.com
6. What was the previous winning IFB for both of these contracts?

**Answer:** For this information, please contact Sue Kochanski, Department of Procurement Services FOIA Representative, at Sue.Kochanski@RichmondGov.com

7. The IFB states that we would be deemed unresponsive without our MBE-2 form. Are we able to bid without this status being complete yet?

**Answer:** The IFB states that “Bid submittals that do not have a completed MBE-2 form may be deemed non-responsive.” Yes, you may still bid without a MBE-2 form.

Vendors must take due notice and be governed accordingly. This addendum must be acknowledged and included with the bid (s) submission as indicated in the bid or your response may not be considered.

Sincerely,

Respectfully Submitted

**Jennifer Wright**

Jennifer Wright, VCA
Procurement Analyst
City Of Richmond, VA

Respectfully Submitted:

____________________________________________________________________

Company

BY: ______________________________________________________________

PRINT

____________________________________________________________________

Signature

____________________________________________________________________

Title               Date