



City of Richmond Procurement Services Pre-Bid Meeting Minutes

DATE: May 23, 2017
TO: All Bidders
FROM: Michael Jackson
Department of Procurement Services
SUBJECT: Pre-Bid Meeting, M170017765R – RMA Bridge Joint Rehabilitation and Waterproofing

1. A non-mandatory pre-bid meeting was held on May 23, 2017 at 2:30 p.m. The attendance sheet is attached for reference.
2. Administrative.
 - a. The bid receipt date is June 5, 2017 at 2:30 P.M.
 - b. The bid opening date is June 6, 2017 at 2:30 P.M.
 - c. Questions must be addressed to Michael Jackson via email at michael.jackson@richmondgov.com. The cut-off date for receipt of questions is 2:30 P.M. on May 29, 2017. Technical questions will be answered in writing by formal addendum.
 - d. No addenda have been posted.
 - e. This project has a MBE/ESB Participation Goal of 20% assigned.
3. These minutes are a synopsis of the entire meeting. Any discrepancies must be submitted to the author within five days of receipt. Nothing contained herein is intended to change the meaning of the bid documents unless, and until, specifically amended by a formal, written addendum.

END OF MINUTES

Pre-Bid Meeting
RMA Bridge Joint Rehabilitation and Waterproofing
IFB No. M170017765R
May 23, 2017
2:30 P.M.

SIGN IN SHEET

NAME Michael Jackson, Procurement Services, City of Richmond

ADDRESS: 900 E. Broad Street CITY, STATE & ZIP CODE: Richmond, VA 23219

Telephone NO: (804) 646-5804 FAX NO: (804) 646-5989

E-Mail Address: Michael.jackson@richmondgov.com

NAME Jake Harlan COMPANY NAME Harlan Construction
ADDRESS 602 Elm Ct. CITY, STATE & ZIP CODE Hopewell VA 23860
TELEPHONE NO. 804-458-6712 FAX NO. 804-452-8716
E-MAIL jake@harlanconstruction.com

NAME Todd Lowrey COMPANY NAME DPW
ADDRESS 900 E. Broad CITY, STATE & ZIP CODE 23219
TELEPHONE NO. 646.0302 FAX NO. _____
E-MAIL Todd.Lowrey@RichmondGov.com

NAME Kevin Lucas COMPANY NAME COR-OMBU
ADDRESS City Hall CITY, STATE & ZIP CODE _____
TELEPHONE NO. 646-6417 FAX NO. _____
E-MAIL Kevin.Lucas@richmondgov.com

NAME Lee Cundiff COMPANY NAME WRA
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Suite 220
TELEPHONE NO. 272-8700 FAX NO. _____
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NAME Lamont Benjamin COMPANY NAME DPW
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