



City of Richmond Procurement Services Pre-Bid Meeting Minutes

DATE: June 13, 2017
TO: All Bidders
FROM: Michael Jackson
Department of Procurement Services
SUBJECT: Pre-Bid Meeting, IFB No. M170023895 – FY 17.2 Citywide Sidewalk Improvements (Northside)

1. A non-mandatory pre-bid meeting was held on June 13, 2017 at 2:00 p.m. The attendance sheet is attached for reference.
2. Administrative.
 - a. The bid receipt date is June 27, 2017 at 2:30 P.M.
 - b. The bid opening date is June 28, 2017 at 2:30 P.M.
 - c. Questions must be addressed to Michael Jackson via email at michael.jackson@richmondgov.com. The cut-off date for receipt of questions is 2:30 P.M. on June 20, 2017. Technical questions will be answered in writing by formal addendum.
 - d. One addendum have been posted.
 - e. This project has a MBE/ESB Participation Goal of 20% assigned.
3. These minutes are a synopsis of the entire meeting. Any discrepancies must be submitted to the author within five days of receipt. Nothing contained herein is intended to change the meaning of the bid documents unless, and until, specifically amended by a formal, written addendum.

END OF MINUTES

Pre-Bid Meeting
FY 17.2 Citywide Sidewalk Improvements (Northside)
IFB No. M170023895
June 13, 2017
2:00 P.M.

SIGN IN SHEET

NAME Michael Jackson, Procurement Services, City of Richmond

ADDRESS: 900 E. Broad Street CITY, STATE & ZIP CODE: Richmond, VA 23219

Telephone NO: (804) 646-5804 FAX NO: (804) 646-5989

E-Mail Address: Michael.jackson@richmondgov.com

NAME Ossama Danil COMPANY NAME ADDO Enterprises Inc.

ADDRESS 2010 Chamberlayne Ave CITY, STATE & ZIP CODE Richmond VA 23222

TELEPHONE NO. 804-228-0940 FAX NO. _____

E-MAIL ADDO INC 1 @ AOL.com

NAME Jason Brooks COMPANY NAME New Field Inc

ADDRESS 12360 River View Ln CITY, STATE & ZIP CODE Montpelier, VA 23192

TELEPHONE NO. 804-441-4657 FAX NO. 804-441-1041

E-MAIL jbrooks@newfieldinc.com

NAME Todd Loney COMPANY NAME City DPW

ADDRESS 900 E. Broad St CITY, STATE & ZIP CODE RIC, VA 23219

TELEPHONE NO. 646-0302 FAX NO. _____

E-MAIL Todd.Loney@RichmondGov.com

NAME Kevin Lucas COMPANY NAME City - OMBD

ADDRESS 900 E. Broad St CITY, STATE & ZIP CODE Richmond, VA 23219

TELEPHONE NO. 646-6417 FAX NO. _____

E-MAIL Kevin.lucas@richmondgov.com

NAME _____ COMPANY NAME _____

ADDRESS _____ CITY, STATE & ZIP CODE _____

TELEPHONE NO. _____ FAX NO. _____

E-MAIL _____