



City of Richmond Procurement Services Pre-bid Meeting Minutes

DATE: February 6, 2012
TO: All Potential Bidders
FROM: Oscar Knott
Department of Procurement Services
SUBJECT: Pre-Bid Meeting, IFB J12102-1 – Belvidere St at Cary St, Canal St/Cumberland St and Byrd St/Idlewood Ave Traffic Signal Modernization Project (UPC 96730)

1. A non-mandatory pre-bid meeting was held on February 2, 2012 at 10:00 a.m. The Attendance Sheet is attached for reference.
2. Administrative.
 - a. The bid receipt date is February 15, 2012 at 2:30 p.m. and the opening date is February 16, 2012 at 2:30 p.m. The opening is public and contractors are encouraged to attend.
 - b. Please review Section III, 3.1 for the required forms for bid submission.
 - c. Questions must be addressed to Oscar Knott via email at joseph.knott@richmondgov.com. The cut off date for receipt of questions is February 8, 2012 at 5:00 p.m. Technical questions will be answered in writing by formal addendum.
 - d. Contract Award shall be made to the responsive, responsible bidder who submits the lowest total Unit Price Base Bid.
 - e. This project is federal funded and is subject to the Davis Bacon General Wage Decision.
 - f. DBE Participation of 5% is required for this project.
3. These minutes are a synopsis of the entire meeting. Any discrepancies must be submitted to the author within five days of receipt. Nothing contained herein is intended to change the meaning of the bid documents unless, and until, specifically amended by a formal, written addendum.

END OF MINUTES

Pre-Bid Meeting
IFB J12102-1 - Belvidere St at Cary St, Canal St/Cumberland St and Byrd
St/Idlewood Ave Traffic Signal Modernization Project
January 17, 2012

SIGN IN SHEET

NAME Dena Hasty, Procurement Services, City of Richmond
ADDRESS: 900 E. Broad Street CITY, STATE & ZIP CODE: Richmond, VA 23219
Telephone NO: (804) 646-5722 FAX NO: (804) 646-5989
E-Mail Address: dena.hasty@richmondgov.com

NAME Jay Ershadi COMPANY NAME Caspian Construction, LLC
ADDRESS 14006 Grace Wood Place CITY, STATE & ZIP CODE Midlothian, VA 23113
TELEPHONE NO. 804-794-7910 FAX NO. 804-794-7919
E-MAIL jershadi@caspiancellc.com

NAME Michael Roberts COMPANY NAME Design Electric, Inc.
ADDRESS 49 Wilshire Court CITY, STATE & ZIP CODE Fishersville, VA
TELEPHONE NO. 434-531-1124 FAX NO. 540-337-2122
E-MAIL _____

NAME Enrique Burgos COMPANY NAME COR – DPW – Traffic Engineering Division
ADDRESS _____ CITY, STATE & ZIP CODE _____
TELEPHONE NO. _____ FAX NO. _____
E-MAIL _____

NAME _____ COMPANY NAME _____
ADDRESS _____ CITY, STATE & ZIP CODE _____
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