



City of Richmond Procurement Services Pre-bid Meeting Minutes

DATE: January 9, 2017
TO: All Potential Bidders
FROM: Oscar Knott
Department of Procurement Services
SUBJECT: Pre-Bid Meeting, IFB J170012535 – Monroe Park Renovations Project

1. A non-mandatory pre-bid meeting was held on January 9, 2017 at 10:00 a.m. The Sign-In Sheet is attached for reference.
2. Administrative.
 - a. The bid receipt date is January 25, 2017 at 2:30 p.m. and the opening date is January 26, 2017 at 2:30 p.m. The opening is public and contractors are encouraged to attend.
 - b. Please review Part II, Section 3.1 for the required forms for bid submission.
 - c. Questions must be addressed to the Oscar Knott at joseph.knott@richmodgov.com. The cut off date for receipt of questions is January 17, 2017 at 5:00 p.m. Technical questions will be answered in writing by formal addendum.
 - d. Contract Award shall be made to the responsive responsible bidder who submits the lowest cumulative bid for the Total Unit Price Base Bid plus the total amount of the Additive Bid Items, taken in sequence, as the City in its sole discretion decides to accept/award.
 - e. The MBE/ESB Participation Goal for this project is 15%.

These minutes are a synopsis of the entire meeting. Any discrepancies must be submitted to the author within five days of receipt. Nothing contained herein is intended to change the meaning of the bid documents unless, and until, specifically amended by a formal, written addendum.

END OF MINUTES

Pre-Bid Meeting
Monroe Park Renovations Project
IFB J170012535
January 8, 2017

SIGN IN SHEET

NAME Oscar Knott, Procurement Services, City of Richmond

ADDRESS: 900 E. Broad Street CITY, STATE & ZIP CODE: Richmond, VA 23219

Telephone NO: (804) 646-7499 FAX NO: (804) 646-5989

E-Mail Address: joseph.knott@richmondgov.com

NAME Colleen Smith COMPANY NAME Howard Shockey ? Sons

ADDRESS 2119 East Fashion St. CITY, STATE & ZIP CODE Richmond, VA 23119

TELEPHONE NO. 804-370-0250 FAX NO. -

E-MAIL colleen.smith@howardshockey.com SDAY@howardshockey.com

NAME Jacob Ryan COMPANY NAME Gulf Starland C.C.

ADDRESS 629 N. Wash. Hwy CITY, STATE & ZIP CODE Ashland, VA 23005

TELEPHONE NO. 804-752-7600 FAX NO. 804-752-6492

E-MAIL jacob@gulfstarland.com

NAME Kevin Gardner COMPANY NAME MESSER CONTRACTING

ADDRESS 1125 CARTER RD. CITY, STATE & ZIP CODE GLEN ALLEN, VA 23059

TELEPHONE NO. (804) 752-4900 FAX NO. (804) 752-7032

E-MAIL kevin@messercontracting.com

NAME Megan McCleny COMPANY NAME Shade + wise

ADDRESS 2010 Dabney Road CITY, STATE & ZIP CODE Middleton, VA 23113

TELEPHONE NO. 804-357-2049 FAX NO. 804-359-3424

E-MAIL mmccleny@shadeandwise.com

NAME Ted Kienast COMPANY NAME STI

ADDRESS 2300 2201 Dabney Rd. CITY, STATE & ZIP CODE Rich, VA 23230

TELEPHONE NO. (804) 382-9592 FAX NO. (804) 358-9189

E-MAIL ted.kienast@smithturf.com

NAME TRAVIS HALL COMPANY NAME Howard Shockey
ADDRESS 2119 E. Franklin St CITY, STATE & ZIP CODE Richmond VA
TELEPHONE NO. 540-667-7700 FAX NO. _____
E-MAIL ~~SDAY~~ SDAY@howardshockey.com

NAME Jimmy Coker COMPANY NAME W. M. SCHLOSSER
ADDRESS _____ CITY, STATE & ZIP CODE HYATTSVILLE MD,
TELEPHONE NO. 301-473-1300 FAX NO. _____
E-MAIL ~~Cgeter~~ Cgeter@wmschlosser.com

NAME John Scott COMPANY NAME Virtexco
ADDRESS 7840 Forest Hill Ave CITY, STATE & ZIP CODE Richmond, VA 23225
TELEPHONE NO. 804-644-7760 FAX NO. 804-644-7763
E-MAIL jscott@virtexco.com

NAME CHAD BRISSEY COMPANY NAME JAXSON POINT ELECTRICAL CONSTRUCTION
ADDRESS 7989 KINGS HWY CITY, STATE & ZIP CODE KING GEORGE, VA 22485
TELEPHONE NO. 540-645-8947 FAX NO. _____
E-MAIL chad@jaxsonpoint.com

NAME Andrea Almond COMPANY NAME 3north
ADDRESS 201 W 7th St CITY, STATE & ZIP CODE 23224
TELEPHONE NO. 732-8900 FAX NO. _____
E-MAIL almond@3north.com

NAME Kate Harnigan COMPANY NAME 3north
ADDRESS 201 W. 7th St CITY, STATE & ZIP CODE 23224
TELEPHONE NO. 232 8900 FAX NO. _____
E-MAIL kharnigan@3north.com

NAME CHRIS EVANS COMPANY NAME SOUTHWOOD BUILDING SYSTEMS
ADDRESS 1027 N. Washington Hwy CITY, STATE & ZIP CODE 23005
TELEPHONE NO. 804 798-9225 FAX NO. 804 798-8702
E-MAIL CHRIS@SOUTHWOODBUILDERS.COM

NAME ERIC WAINDA COMPANY NAME HALBY BUILDERS
ADDRESS 10107 Wainford CITY, STATE & ZIP CODE BEALAND VA 23008
TELEPHONE NO. 804 798 3817 FAX NO. 804 798 3857
E-MAIL ESTIMATING@HALBYBUILDERS.COM

NAME Michael McIntyre COMPANY NAME AECOM
ADDRESS 900 E. Broad St CITY, STATE & ZIP CODE Richmond VA
TELEPHONE NO. 804-646-6312 FAX NO. _____
E-MAIL michael.mcintyre@aecom.com

NAME DON SUMMERS COMPANY NAME CDR - SCP6
ADDRESS _____ CITY, STATE & ZIP CODE _____
TELEPHONE NO. (804) 646-6614 FAX NO. _____
E-MAIL don.summers@richmondgov.com

NAME CHRIS PELUSO COMPANY NAME AECOM/COP
ADDRESS _____ CITY, STATE & ZIP CODE _____
TELEPHONE NO. 415 920 4695 FAX NO. _____
E-MAIL CHRIS.PELUSO@AECOM.COM.

NAME _____ COMPANY NAME _____
ADDRESS _____ CITY, STATE & ZIP CODE _____
TELEPHONE NO. _____ FAX NO. _____
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