



## City of Richmond Procurement Services Pre-Bid Meeting Minutes

**DATE:** June 13, 2017  
**TO:** All Bidders  
**FROM:** Michael Jackson  
Department of Procurement Services  
**SUBJECT:** Pre-Bid Meeting, IFB No. M170017484R – Bridge Repairs to the US 1 / 301 Over 2<sup>nd</sup> Street, CSXT, James River, NSRR and Riverside Dr. (Robert E. Lee Bridge)

1. A non-mandatory pre-bid meeting was held on June 13, 2017 at 3:00 p.m. The attendance sheet is attached for reference.
2. Administrative.
  - a. The bid receipt date is June 27, 2017 at 2:30 P.M.
  - b. The bid opening date is June 28, 2017 at 2:30 P.M.
  - c. Questions must be addressed to Michael Jackson via email at [michael.jackson@richmondgov.com](mailto:michael.jackson@richmondgov.com). The cut-off date for receipt of questions is 2:30 P.M. on June 20, 2017. Technical questions will be answered in writing by formal addendum.
  - d. One addendum have been posted.
  - e. This project has a MBE/ESB Participation Goal of 15% assigned.
3. These minutes are a synopsis of the entire meeting. Any discrepancies must be submitted to the author within five days of receipt. Nothing contained herein is intended to change the meaning of the bid documents unless, and until, specifically amended by a formal, written addendum.

END OF MINUTES

**Pre-Bid Meeting**  
**Bridge Repairs to the US 1 / 301 Over 2<sup>nd</sup> Street, CSXT, James River, NSRR**  
**and Riverside Dr. (Robert E. Lee Bridge)**  
**IFB No. M170017484R**  
**June 13, 2017**  
**3:00 P.M.**

**SIGN IN SHEET**

NAME Michael Jackson, Procurement Services, City of Richmond

ADDRESS: 900 E. Broad Street CITY, STATE & ZIP CODE: Richmond, VA 23219

Telephone NO: (804) 646-5804 FAX NO: (804) 646-5989

E-Mail Address: Michael.jackson@richmondgov.com

NAME Elizabeth Gearhart COMPANY NAME WRA

ADDRESS \_\_\_\_\_ CITY, STATE & ZIP CODE \_\_\_\_\_

TELEPHONE NO. 724-288-5381 FAX NO. \_\_\_\_\_

E-MAIL egearhart@wraillp.com

NAME Chris Dixie COMPANY NAME WRA

ADDRESS \_\_\_\_\_ CITY, STATE & ZIP CODE \_\_\_\_\_

TELEPHONE NO. 434 989-2712 FAX NO. \_\_\_\_\_

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NAME Ryan Tibbs COMPANY NAME WAGMAN

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E-MAIL RTIBBS@WAGMAN.COM

NAME Berkley Hawkins COMPANY NAME Wagman

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NAME Carl Thompson COMPANY NAME Coatings & Paintings, LLC  
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NAME JOE VILLALBA COMPANY NAME McClain Co  
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TELEPHONE NO. 540 423-1110 FAX NO. 540-423-1066  
E-MAIL jvillalba@mcclainl.com

NAME Mohammed Aziz COMPANY NAME VDOT/RICK  
ADDRESS 523 N. Washington Hwy CITY, STATE & ZIP CODE \_\_\_\_\_  
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NAME Adel Edward COMPANY NAME City of Richmond  
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E-MAIL adel.edward@richmondgov.com

NAME Thomas Westbrook COMPANY NAME City of Richmond - DPW  
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NAME Jeremy Schlusel COMPANY NAME WRA  
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