



## ADDENDUM NO. 1

**DATE:** June 12, 2017  
**INVITATION FOR BID:** G170016038 – Janitorial Services  
**DATED:** June 1, 2017  
**DUE DATE:** June 21, 2017  
**SUBJECT:** Bid Form in Microsoft Excel Spreadsheet and Q&A Info.

Ladies/Gentlemen:

Please take note of the following changes in the Solicitation:

Bidders must take due notice and be governed accordingly. This addendum must be acknowledged and included with your bid submission or your response may not be considered.

1. **Reference Pages 4 - 6, BID FORM: Remove** the BID FORM, pages 4 – 6, in its entirety and **replace** with the attached Microsoft Excel Spreadsheet, labeled “BID FORM.” Bidders are to complete this Bid Form pricing electronically, print off, and submit with the required forms and Signature Sheet in lieu of a handwritten Bid Form submission.
2. **Change** the following under Part I Specifications, Number 2, Letter G. City Locations for Janitorial Services, section III, number 8 on page 13: **To read: South Side Social Services Center (1<sup>st</sup> Floor)**, 4100 Hull Street. Frequency: Minimum of five (5) times per week. 50,844 sq. ft. (1<sup>st</sup> Floor). **South Side Social Services Center (2<sup>nd</sup> Floor)**, 4100 Hull Street. Frequency: Minimum of five (5) times per week. 20,422 sq. ft. (2<sup>nd</sup> Floor). **Note:** Requires a Day Porter (not a City requested Porter).
3. **Questions and Answers regarding the Solicitation:**
  - a. Question: Who is the current Contractor?  
Answer: Pegasus Cleaning Corporation.
  - b. Question: Please provide the last bid tabulation for the custodial services?  
Answer: There is no last bid tabulation because the original solicitation was a Request for Proposals (RFP). The contract was negotiated and a "Best and Final Offer" was given.
  - c. Question: Is this a winner takes all requirement?  
Answer: The City has the option to make multiple awards or primary and secondary awards.
  - d. Question: What is the Minority Business Enterprise and Emerging Small Business Participation?  
Answer: 15%.
  - e. Question: Are there requirements for Security and Background checks?  
Answer: Yes. The Contractor is responsible for the cost.

