



ADDENDUM NO. 2

DATE: April 11, 2017
REQUEST FOR PROPOSAL (RFP): W170019180
DATED: March 22, 2017
RECEIPT DATE: April 18, 2017 @ 3:30 PM EST.
SUBJECT: Third Party Administration of Workers Compensation and Liability Claims

Ladies/Gentlemen:

Please take note of the following:

1. We have noted the MBE/ESB participation goal for this contract is 30%.
 - a. Is the 30% being calculated as a % of the total contract award/value?
 - b. Would the City be open to waiving, or discussing modifying this requirement as Sedgwick is a full service organization (does not need to subcontract services out) and believes this would add additional and unnecessary costs to the City budget.

The goal is 30% of the total value of contract. However, during the review process, the Office of Minority Business Development will calculate its scoring of firms based on their "Past and Current Good-Faith Efforts along with the proposed MBE/ESB participation Goal" on this project.

Hint: You can commit to any percentage, but your score will be compared to other firms' "Past and Current Good-Faith Efforts along with their proposed MBE/ESB participation goal". All firms will be required to bring their MBE/ESB firms to the interview to discuss their role on the contract if MBE/ESB firms have been identified to work on the project.

2. Who is your excess carrier?

Safety National

3. What aspects of your current program can be improved or enhanced?

We currently receive good service. OSHA recording is the only area for opportunity; the service is performed manually in house.

4. Would the City of Richmond be open to housing the claims team on site to create a more collaborative relationship with the City?

The city is not opposed to the idea, but there is limited space, and we are not sure where the area would be located.

5. Does your current TPA make 3 point contact on your medical only claims?

Yes.

6. Does your current TPA use medical only and indemnity adjusters, and what are their maximum claim counts per adjuster?

Yes, Medical Only 160 / Indemnity 160 / Our assigned staff seldom exceed 150.

7. Part II, section 2.4 regarding MBE/ESB participation. Is the current TPA meeting the 30% MBE/ESB participation goal? In addition, please provide the names of the subcontractors being used to fulfill the MBE/ESB goal?

Yes, the current TPA is meeting the goal. First Insurance Management

Vendor must take due notice and be governed accordingly. This addendum must be acknowledged and included with the proposal(s) submission as indicated in the RFP or your response may not be considered.

Sincerely,

Tillie W. Jackson

Tillie W. Jackson, VCO, P&C
Contracting Officer

RESPECTFULLY SUBMITTED:

Company

BY: _____

Title

Date