



ADDENDUM NO. 1

DATE: March 13, 2015
REQUEST FOR QUALIFICATIONS: RFQ J15-022515 – Byrd Park Reservoir Cover Replacement – Design/Build Project
DATED: February 25, 2015
RECEIPT DATE: **March 25, 2015**
SUBJECT: Questions/Answers, 2nd Document Review Opportunity

Ladies/Gentlemen:

Please take note of the following:

1. 3.6.1.A 1-3 – no more than five pages?
Answer: The narrative shall be no more than 5 pages to allow the evaluation committee time to review all RFQ’s received in a timely manner.
2. 3.6.1.B 1-2– no more than three pages to describe org charts – can be 11x17?
Answer: The org chart (and only the org chart) may be printed on 11x17. It will be counted as one page and must be include with the narrative. The page must be folded to fit within the proposal.
3. 3.6.2.C.1 –a table of projects for both hazen and haskell – please confirm no page limit?
Answer: Exhibit 1, Listing of Project is to be used, there is no page limit.
4. Appendix A and B – can we provide the required information in a format that departs from the Appendix, however, provides all the information requested on these forms?
Answer: Appendix A and B must be used to allow the Evaluation Committee time to review all of the RFQ’s in a timely manner and to capture all of the information needed for evaluation.
5. A 2nd Document Review opportunity is scheduled for March 17, 2015 from 2 p.m. – 4 p.m. at the DPU Operations Center, 400 Jefferson Davis Highway, Conference Room #2.

Vendor must take due notice and be governed accordingly. This addendum must be acknowledged or your qualification submission may not be considered.

Sincerely,

Oscar Knott, CPP, VCO
Contract Specialist Supervisor
804/646-7499

Acknowledgement:

Signature Date

Company Name